



# Sign Request Form

The Alpha Community Team (ACT) would like to support your upcoming event! Please complete this form to have information promoted on the ACT sign(s) on Route 150. Two signs are available on each end of Route 150 as you enter the Village of Alpha.

- Each sign is available on a first come, first served basis
- Completed form and payment is required 2 weeks prior to the dates requested
- Request is subject to approval by ACT
- Your request may be altered based on available letters/numbers/punctuation
- You will receive an email confirmation once your request has been approved
- Sign rental is available for one (1) week (Sunday at 1pm through Sunday 8am)
- Please print clearly and proof read request

Which sign would you like to reserve?  
(Please select one)

\_\_\_\_\_ South end (near Rt. 17/Woodhull)  
\$10 personal or for profit business  
\$5 for not-for-profit

\_\_\_\_\_ North end (near Rt. 17/New Windsor)  
\$10 personal or for profit business  
\$5 for not-for-profit

\_\_\_\_\_ Both Signs  
\$15 personal or for profit business  
\$10 for not-for-profit

Dates Requested: \_\_\_\_\_

Each sign allows for 15 characters per line (including spaces) and 4 lines of text

Line 1: \_\_\_\_\_

Line 2: \_\_\_\_\_

Line 3: \_\_\_\_\_

Line 4: \_\_\_\_\_

**Requestor Information:**

Name of Organization (optional): \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Make checks payable to: Alpha Community Team

Return this form and payment to ACT, c/o Leigh Brinson, P.O. Box 672, Alpha, IL 61413

To check availability, please contact Leigh Brinson at 309.337.1153 or [ltbrinson@knox.edu](mailto:ltbrinson@knox.edu)

**All fees will go toward the purchase of new digital signs for the Village of Alpha**