



Sign Request Form

The Alpha Community Team (ACT) would like to support your upcoming event or celebration! Please complete this form to have information promoted on the ACT digital message board sign on Route 150. Multiple messages and graphics may be on the sign as it's a scrolling electronic sign.

Examples of messages:

- Happy 65th Birthday Jim!
- Congratulations on your Graduation, Missy!
- Join ACT for Breakfast at the Alpha Legion on December 8th from 7am to 12pm

To add your message, you must:

- Complete this form and send payment 2 weeks prior to the dates requested
- Request is subject to approval by ACT
- Your request may be altered based on sign capability
- You will receive an email confirmation once your request has been approved
- Sign rental is available for \$5 per day or \$20 per week
- Please print clearly and proof read request

Dates Requested: _____ \$20 per week _____ \$5 per day

Message Requested (don't forget to add the date & time of the event along with the location)

Would you like to add a graphic to your message at no cost? There are a variety of pre-programmed graphics available.

Graphic requested (free): _____

Requestor Information:

Name of Organization (optional): _____

Contact Name: _____ Phone Number: _____

Email Address: _____

Make checks payable to: Alpha Community Team
Return this form and payment to ACT, P.O. Box 233, Alpha, IL 61413
Questions? Please contact Andrea Steines at ACT@villageofalpha.org

All fees are supporting the purchase of the digital sign for the Village of Alpha.